

# Liberty Credit Union Ltd.



Unit 38 (Top Floor)  
Vicarage Field  
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IG11 8DQ

London Borough of Havering  
Payroll Manager  
4<sup>th</sup> Floor, Mercury House  
Mercury Gardens  
Romford  
RM1 3DS

Tel: 020 8507 7436

[www.lcu.org.uk](http://www.lcu.org.uk)

*Savings & Loans Designed For You*

## RE: AUTHORISATION TO DEDUCT FROM PAYROLL

Dear Member,

Please check and complete the following information regarding future monthly payments to the Liberty Credit Union by deducting from your salary.

MEMBER'S NAME .....

LBH Payroll No. ....

Liberty Credit Union Member No. ....

**NOTE TO PAYROLL:** This mandate replaces any existing instructions quoting the member/payroll number above. Please cancel existing instructions with immediate effect.

## **Payments will be made monthly to the Liberty Credit Union**

<b>Monthly payment amount</b>	£
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I authorise my employer to deduct from my salary/wage, instalments as specified above and in turn to pay those instalments to the Liberty Credit Union.

Signed .....

Date .....